

**THE GREATER TACOMA COMMUNITY FOUNDATION
FINANCE COMMITTEE MEETING**

August 21, 2024 at 8:30 a.m.

Location: **GTCF Board Room**

MEETING AGENDA

- I. 8:30 a.m. Review the May 29, 2024 Meeting Minutes,
Action: Vote to approve the May 29, 2024 meeting minutes
- II. 8:35 a.m. Review 6/30/24 quarterly financial reports:
 - Administrative Actual to Budget Variance report
 - Statement of Financial Position
 - Statement of Activities
 - Assets by Fund Sub-Type
 - New Funds Quarterly Report
- III. 9:05 a.m. Review Policies:
 - Administrative Operating Reserve Policy
 - Equipment/Technology Reserve Policy
 - Reserve Deposit 2024
 - Committee Charter
- IV. 9:20 a.m. Update on WA State Department of Commerce Community Reinvestment Project (CRP) - Kathi
- V. 9:30 a.m. Miscellaneous:
 - Staffing Update- Kathi
 - Audit and 990 update
 - Investment performance returns Q2 2024
 - Miscellaneous
- VI. 9:50 a.m. Executive Session
- VII. 10:00 a.m. Adjourn

Note: The next meeting is scheduled for November 20, 2024 (8:30-10:30).

**Greater Tacoma Community Foundation
Finance Committee Meeting
May 29, 2024**

The Finance Committee met on May 29, 2024 in person.

Members Present: Bev Cox, Dwight Williams, Sheri Tonn, Ivan Harrell, Christopher Alego, and Priscilla Lisicich

Members Absent: Brett Freshwaters and Tim Tucci

Board Present: Kitty-Ann van Doorninck

Staff Present: Kathi Littmann, President & CEO, Mo Mousa, CFO, Stacey Guadnola, Chief Philanthropy Officer, Marinda Huber, Controller, and Deana Hodges, Senior Accountant

The meeting was called to order at 8:37 a.m.

Item I The committee voted unanimously and approved the minutes of the March 6, 2024 meeting.

Item II Marinda presented the 3/31/24 quarterly reports

Statements of Financial Position

Total Assets, excluding supporting organizations, increased from \$177.9 million at 12/31/23 to \$180.2 million at 3/31/24. The net increase of \$2.3 million was the net result of \$1.2 million in gifts received, \$6.5 million in investment activity received, \$86.0k in other revenue, \$4.3 million in grants paid out, and other decreases totaling \$1.2 million. Other decreases include all administrative costs, changes in liabilities, investment fees and other expenses charged to funds.

Administrative Budget Variance Report

Net Operating Activity for the quarter ended 3/31/24 was less than amount budgeted by \$184.4k. The net favorable variance was due to:

- a) Net unfavorable variance of \$293.8k in Total Revenues was due primarily to:
 - Interfund Transfer from UR Pool – Unfavorable timing variance, \$300k only transferring enough to get us to six months cash on hand

- b) Favorable variance of \$109.4k in Net Total Expenses consisted primarily of:
 - Compensation - \$17.2k favorable timing variance due to less employees hired in first quarter than budgeted
 - Accounting & Legal Fees - \$49.4k favorable timing variance primarily due to scholarship redesign billing schedule
 - Copying and Printing - \$12.7k favorable timing variance primarily due to PC Legacy Photo Deck originally scheduled in Q1, now moved to Q4
 - Professional Fees - \$11.1k favorable timing variance primarily due to communications consultant not needed in Q1 and coaching consultant not utilized in Q1
 - Recruiting - \$8.8k favorable timing variance primarily due to recruiting for Executive Administrator, hired in Q2

The 12/31/23 Operating Carry-Forward Balance of \$1.2M when combined with 2024 Net Operating Activity of \$206.6 and the Operating Reserve of \$175.0k represents 6.0 months of operating cash on hand (the target is 6 months).

New Funds Quarterly Report

5 permanent funds totaling \$163.7k, 4 non-permanent funds totaling \$135.2k, and 1 CGA totaling \$50k were established during the first quarter of 2024.

A monumental moment in reaching \$180 million in assets for GTCF.
Kathi gave a couple updates on the Catalyst fund:

1. Filling out paperwork for a \$750k grant from the Gates Foundation that would be given over 3 years at \$250k each year
2. Stacey is currently speaking with a DAF holder who has a substantial amount of money that may be moving their funds to GTCF in 2025

Item III Kathi provided staffing updates, announcing that Micah Carroll will be joining as the new Executive Administrator starting on June 10th. We are also in the process of hiring two employees for the Community Impact team, with an expected start date in August, and one additional position in Finance

Kathi presented on employee development, highlighting our collaboration with REVERB, a coaching consultancy. Additionally, employees have been attending more conferences this year to enhance their knowledge and training

Kathy discussed a potential grant opportunity with the Washington state Department of Commerce. The state is looking to have community foundations front fund \$15.5 million across 6 counties. (GTCF) would support delivery of \$1.8M in Community Reinvestment Project funds to Pierce County communities through a Local Advisory Team.

The Department of Commerce's Community Reinvestment Project (CRP) is a community-designed plan to uplift Black, Latine, and tribal communities disproportionately harmed by the historical design/enforcement of criminal laws and penalties for drug possession (otherwise known as the war on drugs).

Funding will be offered and delivered in two tranches, one in October 2024 and the other in March 2025.

Marinda reminded the committee that the performance returns for Q1 are available on Boardpaq for the committee's review

Item IV An Executive Session was deemed unnecessary.

Item VI Meeting adjourned at 10:20 am

Beverly Cox, Chair

Date

Greater Tacoma Community Foundation
 Budget Variance Report - Consolidated Administrative Funds
 1/1 to 6/30/24

	BUDGET		ACTUAL	VARIANCE			Forecasted remaining Budget	Forecast Change	2024 Forecast
	TOTAL YEAR	YEAR-TO-DATE	YEAR-TO-DATE	Favorable (Unfavorable)	%				
REVENUES:									
Admin Fee Revenue	\$ 1,923,247	\$ 942,350	\$ 946,028	\$ 3,678	0%		\$ 977,220	\$ 3,678	\$ 1,926,925
Interfund transfer from Unrestricted Pool	450,000			-			450,000	(200,000)	250,000
Interfund transfer from Catalyst Fund	1,461,738	1,150,000	750,000	(400,000)	-35%	A	711,738		1,461,738
Designated Payouts	193,141	193,141	193,217	76	0%		(76)	76	193,217
Interest Income - Other	13,000	6,000	9,410	3,410	57%		3,590	3,410	16,410
Total Revenues	4,041,126	2,291,491	1,898,655	(392,836)	-24%		2,258,223	(192,836)	3,848,290
					31%				
EXPENSES:					30%				
Compensation ⁽¹⁾	2,669,742	1,293,897	1,219,611	74,286	6%	B	1,450,131	(140,000)	2,529,742
Accounting & Legal Fees	210,025	138,000	78,533	59,467	43%	C	131,492		210,025
Conference Expense	57,305	35,905	35,023	882	2%		22,282		57,305
Copying and Printing	19,350	15,800	2,050	13,750	87%	D	17,300		19,350
Depreciation Expense	11,724	4,612	5,009	(397)	-9%		6,715		11,724
Deposits to Reserve Funds	12,500	-	-	-	0%		12,500		12,500
Dues & Subscriptions	45,302	10,387	7,727	2,660	26%		37,575		45,302
Equipment Purchase	11,000	5,500	4,185	1,315	24%		6,815		11,000
Events	44,400	15,200	3,300	11,900	0%	E	41,100		44,400
Facilities	171,289	79,737	79,736	1	0%		91,553		171,289
Insurance	16,168	7,920	7,844	76	1%		8,324		16,168
Interest, Bank Fees, Taxes & Licenses	1,000	500	34	466	93%		966		1,000
Meetings	106,090	63,220	48,911	14,309	23%	F	57,179	(13,090)	93,000
Office & Other Expenses ⁽²⁾	10,400	5,200	6,139	(939)	-18%		4,261		10,400
Professional Fees	64,495	34,635	25,278	9,357	27%	G	39,217	11,000	75,495
Recruiting	40,000	20,000	17,172	2,828	14%		22,828		40,000
Staff Development	20,000	14,000	16,413	(2,413)	-17%		3,587		20,000
Technology & Telecom	144,035	107,435	96,365	11,070	10%	H	47,670		144,035
Travel	3,600	1,800	1,513	287	16%		2,087	-	3,600
Web site Costs	7,330	4,480	2,393	2,087	47%		4,937	-	7,330
Net Total Expenses	3,665,755	1,858,228	1,657,238	200,990	-5%		2,008,517	(142,090)	3,523,665
NET OPERATING ACTIVITY	\$ 375,371	\$ 433,263	\$ 241,417	\$ (191,846)	-44%		\$ 249,706	\$ (50,746)	\$ 324,625

(1) Burden rate 30%

(2) Office & Other expenses include: Supplies, equipment rental/maintenance, posting & shipping...etc.

CALCULATION OF NUMBER OF MONTHS OPERATING CASH ON HAND:

	BUDGET	as of 6/30/24	
Total 2024 Budget Operating Expenses	\$ 3,665,755	\$ 1,657,238	
Monthly Operating Expenses	\$ 305,480	\$ 276,206	
Operating Carry Forward Balance	\$ 1,749,451	\$ 1,489,412	
Administrative Operating Reserve Balance	\$ 166,979	\$ 176,541	
Total amount avail. for future admin ops	\$ 1,916,430	\$ 1,665,953	
Number of months operating cash on hand	6.3	6.0	

Forecast
\$ 3,523,665
\$ 293,639
\$ 1,572,620
\$ 176,541
\$ 1,749,162
6.0

Greater Tacoma Community Foundation
Budget Variance Report - Consolidated Administrative Funds- Unaudited
1/1 to 6/30/24

	BUDGET		ACTUAL		VARIANCE	
	TOTAL YEAR	Year-to-date	Year-to-date		(Under) Over	%
OPERATING CARRY-FORWARD - 12/31/23	\$ 1,316,188	\$ 1,316,188	\$ 1,247,995			
2024 NET OPERATING ACTIVITY 6/30/24	375,371	433,263	241,417			
OPERATING CARRY-FORWARD ENDING BALANCE	\$ 1,691,559	\$ 1,749,451	\$ 1,489,412			
CAPITAL BUDGET:						
Furniture and Equipment Purchases	\$ 15,000	\$ 7,500	\$ 4,955		\$ (2,545)	-34%
Total Capital Expenditures	\$ 15,000	\$ 7,500	\$ 4,955		\$ (2,545)	-34%

EXPLANATIONS OF SIGNIFICANT VARIANCES (\$5,000 or more and 10% or more):

- A** Unfavorable timing variance only transferring enough to get to six months cash on hand.
- B** Favorable permanent variance primarily due to less employees hired YTD than budgeted.
- C** Favorable timing variance primarily due to scholarship redesign billing schedule.
- D** Favorable timing variance primarily due to PC Legacy Photo Deck originally scheduled in Q1, now moved to Q4
- E** Favorable timing variance primarily due to savings on spring Board Alumni Event to be used at future Board Alumni Events
Favorable permanent variance of \$13k primarily due to savings on the Board Retreat, New Board & Governance meetings, and PA
- F** Breakfasts.
Favorable timing Variance of \$1k due to savings on Stewardship meetings
- G** Favorable timing variance primarily due to communications consultant not needed in Q1/Q2, Board Alumni Photos, and coaching consultant not utilized in Q1
- H** Favorable permanent variance primarily due to not renewing Crescendo and timing on IT hours.

**GREATER TACOMA COMMUNITY FOUNDATION
ADMINISTRATION AND ALL COMPONENT FUNDS
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2024 AND DECEMBER 31, 2023**

	6/30/2024	12/31/2023
ASSETS:		
Cash	\$ 1,109,538	\$ 1,086,961
Non-Cash Gift Transfers in Progress	678,833	751
Gifts and Grants Receivable	30,000	35,000
Trust Receivable	5,544,345	5,644,345
Investments:		
Endowment Pool	122,042,734	119,238,191
SRI Pool	9,956,801	9,462,692
Annuity Pool	987,145	1,044,088
Low Risk Pool	25,237,001	26,113,153
Short Term Pool	5,388,164	5,552,400
Individually Managed Funds	7,156,100	7,264,059
Charitable Remainder Unitrusts	858,283	838,433
Right of Use Asset	1,420,230	1,420,230
Property and Equipment, Net of Deprec.	21,572	21,626
Other Assets	64,300	138,360
TOTAL ASSETS	<u>\$ 180,495,046</u>	<u>\$ 177,860,288</u>
LIABILITIES:		
Accounts Payable	\$ 28,395	\$ 45,526
Payroll Related Liabilities	36,737	35,965
Accrued Retirement Benefits	82,936	129,469
Grants Payable	56,712	214,137
CRUT Payments Payable	306,464	325,286
Annuity Payments Payable	361,872	446,127
Short Term Lease Payable	125,335	125,335
Long Term Lease Payable	1,338,350	1,338,350
TOTAL LIABILITIES	<u>2,336,802</u>	<u>2,660,196</u>
NET ASSETS	<u>178,158,244</u>	<u>175,200,092</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 180,495,046</u>	<u>\$ 177,860,288</u>

GREATER TACOMA COMMUNITY FOUNDATION
ADMINISTRATION AND ALL COMPONENT FUNDS
STATEMENTS OF ACTIVITIES
January 1 to June 30, 2024 and 2023

	2024 YTD (6 months)	2023 YTD (6 months)
	<u> </u>	<u> </u>
REVENUES:		
Gifts	\$ 3,179,251	\$ 2,322,695
Grant Revenue	355,534	133,629
Realized Gains/(Losses)	563,940	(102,933)
Unrealized Gains/(Losses)	6,479,411	9,501,492
Interest and Dividends	1,826,616	1,641,494
Change in Value of Split interest	62,892	-
Other Revenue	-	200
TOTAL REVENUES	<u>12,467,644</u>	<u>13,496,577</u>
 Expenses		
Accounting & Legal Fees	85,793	34,500
Advertising	77	30,866
Community Events	19,713	31,946
Compensation	1,219,611	1,065,177
Conference Expense	35,023	3,222
Copying and Printing	2,050	1,186
Depreciation Expense	5,009	4,763
Dues & Subscriptions	7,727	5,146
Equipment and Furniture Purchase	4,185	3,070
Events	20,541	11,227
Facilities	79,736	77,606
Grants Expense	7,656,281	6,210,045
Information & Communications	98,210	102,841
Insurance	7,844	7,642
Interest, Bank Fees, Taxes & Licenses	2,354	1,552
Investment Management Fees	92,228	91,772
Meetings	46,833	10,942
Office & Other Expenses	20,864	21,916
Professional Fees	83,736	192,038
Staff Development	16,413	95
Travel	1,691	1,720
Web site Costs	3,572	2,290
TOTAL EXPENSES	<u>9,509,492</u>	<u>7,911,562</u>
NET OPERATING ACTIVITY	<u>\$ 2,958,152</u>	<u>\$ 5,585,015</u>

The Greater Tacoma Community Foundation
Assets by Fund Sub-Type
As of 6/30/2024

	Total Assets	# of funds	Percent of Total	Average Fund Balance	New Funds	Gifts	Grants	# of Grants	Admin Fee	% of Total Fees	YTD percent charged	Annualized
ENDOWED FUNDS:												
Agency	\$ 11,141,470	76	6.2%	\$ 146,598		\$ 32,583	\$ 304,900	68	\$ 38,936	4.1%	0.349%	0.699%
Designated	44,780,130	146	24.8%	306,713	5	2,131	1,430,979	194	305,210	32.3%	0.682%	1.363%
Donor Advised	17,405,748	32	9.6%	543,930		14,353	151,000	65	70,908	7.5%	0.407%	0.815%
Field of Interest	18,180,611	13	10.1%	1,398,509		-	215,560	13	174,086	18.4%	0.958%	1.915%
Other Community Foundations	1,580,537	13	0.9%	121,580		-	63,500	14	6,685	0.7%	0.423%	0.846%
Scholarships	2,508,250	36	1.4%	69,674		20,950	7,800	4	7,342	0.8%	0.293%	0.585%
Unrestricted	14,614,454	38	8.1%	384,591		-	-	-	129,241	13.7%	0.884%	1.769%
Total Endowed Funds	110,211,200	354	61.1%	311,331	5	70,016	2,173,739	358	732,407	77.4%	0.665%	1.329%
NON-ENDOWED FUNDS:												
Agency	\$ 8,143,679	26	4.5%	\$ 313,218		\$ 150,000	\$ 1,113,384	12	\$ 27,953	3.0%	0.343%	0.686%
Community Leadership	3,407,507	11	1.9%	309,773		-	-	-	-	0.0%	0.000%	0.000%
CRUTs and CGAs	1,827,884	20	1.0%	91,394	1	50,000	-	-	2,126	0.2%	0.116%	0.233%
Designated	15,215,690	38	8.4%	400,413	2	485,571	1,731,457	23	22,710	2.4%	0.149%	0.299%
Donor Advised	35,896,726	81	19.9%	443,169	1	2,071,007	1,645,750	149	144,373	15.3%	0.402%	0.804%
Field of Interest	586,144	12	0.3%	48,845		-	35,000	2	1,284	0.1%	0.219%	0.438%
Other Community Foundations	1,720,908	26	1.0%	66,189	1	188,394	532,232	21	8,945	0.9%	0.520%	1.040%
Scholarships	961,413	12	0.5%	80,118		75,827	379,720	14	6,229	0.7%	0.648%	1.296%
Unrestricted	2,523,895	5	1.4%	504,779		88,437	45,000	3	-	0.0%	0.000%	0.000%
Total Non-Endowed Funds	70,283,846	231	38.9%	304,259	5	3,109,235	5,482,543	224	213,621	22.6%	0.304%	0.608%
Grand Total All Funds	\$ 180,495,046	585	100.0%	\$ 308,539	10	\$ 3,179,251	\$ 7,656,281	582	\$ 946,028	100.0%	0.524%	1.048%

**GREATER TACOMA COMMUNITY FOUNDATION
NEW FUNDS QUARTERLY REPORT
4/1/2024 - 6/30/2024**

DESCRIPTION / FUND NAME	Establishing Gift Amount	PURPOSE
DESIGNATED ENDOWED		
Allenmore Medical Foundation*	\$ 800,000	To support Education Access for Health Career Students at UPS, PLU, TCC and UWT.
AGENCY ENDOWED		
Maureen T. Bala Endowment	\$ 10,000	Unrestricted support for Pierce County Library.
DESIGNATED FOR PURPOSE NON-PERMANENT:		
PNW Native Lacrosse*	\$ 30,000	The PNW Native Lacrosse fund at Greater Tacoma Community Foundation is designed to bolster the efforts of the Pacific Northwest Native Lacrosse Club (PNWNLC) in engaging Native youth with lacrosse, emphasizing its Indigenous roots as the Creator's Game.
FIELD OF INTEREST NON-PERMANENT		
Education Access Fund**	\$ 100,000	Established in 2024, GTCF's Education Access Field of Interest Fund supports and advances equitable education access now and for generations to come
OTHER COMMUNITY FOUNDATIONS NON-PERMANENT:		
Lucy & Lupita Fund	\$ 13,000	Jefferson Community Foundation Fund
Total New Funding	\$ 23,000	
Funding to be received*	\$ 830,000	
Created from Current GTCF Fund**	\$ 100,000	
Total New Funds	<u>\$ 953,000</u>	

THE GREATER TACOMA COMMUNITY FOUNDATION ADMINISTRATIVE OPERATING RESERVE POLICY

Purpose:

In order to ensure its financial health, the Greater Tacoma Community Foundation maintains an Administrative Operating Reserve. This reserve is intended to provide cash to cover administrative operating expenses during periods in which Administrative fees and other revenues are not sufficient to fund ongoing operations.

Target Balance:

The operating reserve target balance when combined with the operating carry forward balance will be equivalent to six months' administrative operating expenses,. The amount of the deposit to the Administrative Operating Reserve will be established annually by the Finance Committee and included in the Administrative Operating Budget.

Intended Use:

Funds released from the Administrative Operating Reserve can be used for any expense included in the approved Administrative Operating Budget. Capital items (furniture and equipment with an estimated life greater than one year and an initial cost determined by the current capitalization policy) may not be purchased with these funds.

Release of Funds:

Release of funds from the sum of the Administrative Operating Reserve and the operating carry forward balance requires the approval of the Board of Directors upon the recommendation of the Finance Committee.

Fund Status

The reserve is held in a separate unrestricted operating fund titled "Administrative Operating Reserve Fund - Board Designated" and is invested in the Short-Term Investment Pool.

Approved by the Finance Committee on 3/22/23

GREATER TACOMA COMMUNITY FOUNDATION EQUIPMENT/TECHNOLOGY RESERVE POLICY

Purpose:

This purpose of the Equipment/Technology Reserve is to provide funding for the non-routine purchase or replacement of capital items. The cash flow needs for such items fluctuate significantly from one year to the next. By building and maintaining a reserve, funds should be available to purchase capital items needed due to a special event (i.e. office expansion) without creating an excessive financial burden on the Community Foundation.

Target Balance:

The optimal Equipment/Technology Reserve balance will be equivalent to 25-35% of the total cost of all fixed assets on hand.

Annual Deposit:

The Finance Committee will annually establish the amount to be deposited to the Equipment/Technology Reserve based on its review of Administrative Net Activity as of the quarter ending March 31st. The deposit amount established by the Finance Committee will be included in the Administrative Operating Budget for the next fiscal year.

Intended Use:

Funds released from the Equipment/Technology Reserve can be used to purchase furniture and equipment with an estimated life greater than one year and an initial cost determined by the current capitalization policy. Such items include furniture, equipment, computer hardware and software and other technology needs.

Release of Funds:

Release of funds from the Equipment/Technology Reserve requires the approval of the Board of Directors upon the recommendation of the Finance Committee.

Fund Status

The reserve is held in a separate unrestricted fund titled "Equipment/Technology Reserve - Board Designated" and is invested in the Short-Term Investment Pool.

Approved by the Finance Committee on 8/23/23

FINANCE COMMITTEE
2024 ADMINISTRATIVE BUDGET - RESERVE DEPOSIT AMOUNTS
August 21, 2024

Background: Since the establishment of the Administrative Operating and Equipment/Technology Reserves in 2006, we will make annual deposits of \$7,500 and \$5,000, respectively in Q3.

	<u>Balance at</u> <u>6/30/2024</u>	<u>Goal per policy</u>
Operating Reserve	\$176,541	6 months' expenses

NOTE: when combined with the forecasted operating carry-forward balance of \$1,583,620 we will have approximately 6.0 months operating cash on hand as of 12/31/24

	<u>Balance at</u> <u>6/30/2024</u>	<u>Goal per policy</u>
Equipment Reserve	\$84,654	25% of purchase price of fixed assets on hand

NOTE: \$25,000 was released from the Equipment Reserve in August 2011 to partially fund the purchase of new furniture. The cost of fixed assets on hand at 6/30/2024 was \$252,475. 25% goal is \$63,119.

Management recommends leaving the annual deposit amounts at \$7,500 for the Operating Reserve and \$5,000 for the Equipment Reserve.

Action: no action required – information only.



GTCF Finance Committee Charter

Type: *Standing*

Membership: Finance Committee members are designated annually by the Board Chair, subject to approval by the Board of Directors. The Committee is chaired by a Board Director. The Committee will consist of at least three members. In addition to the Committee Chair, one member will be a director or past director of the Community Foundation. All members must be free of any relationship that would interfere with the exercise of independent judgment. Members must have a strong financial background. The CFO will serve as an ex-officio member of the committee. Term of service is three years, renewable at the discretion of the Board of Directors. Due to the nature of the committee's work, all committee members will be required to sign the Confidentiality Policy and Conflict of Interest Disclosure.

Chairperson: GTCF Board Director, appointed by Board of Directors to a two-year term, renewable for an additional two-year term at the discretion of the Board of Directors.

Delegation of Authority: The Committee reports to the Board of Directors.

Standard Committee Procedures: The Committee shall meet at the call of the Chair of the Committee, typically 4x/year, or as deemed necessary, and shall maintain minutes of all meetings, which shall be regularly approved by the Committee and made available for distribution to the Board. A simple majority of the appointed members of the Committee shall constitute a quorum at any meeting of the Committee. Meetings may be conducted by teleconferencing where all persons participating in the meeting can hear each other at the same time. Participation by such means shall constitute presence in person at a meeting.

Purpose: The Finance Committee is responsible for the review and oversight of the financial health of the Community Foundation.

Specific Responsibilities

1. Assist in the preparation and presentation of the annual budget to the Board of Directors.
2. Recommend any budget additions and or changes during the course of the year.
3. Review the financial statements on at least a quarterly basis.
4. Review the Community Foundation administrative fee schedule annually.
5. Alert the Board of Directors to any financial problems or significant deviations from the budget.
6. Review and recommend to the Board of Directors financial and governance policies, as appropriate.
7. The Committee shall periodically perform an evaluation of its performance to determine whether it is functioning effectively.
8. One member of the Finance Committee will serve on the Audit Committee

Chair's Responsibilities

1. Chair all Finance Committee meetings.
2. Work with GTCF Staff to develop meeting agenda.

3. Assist in recruiting diverse committee members with the experience required to perform the work of the committee.

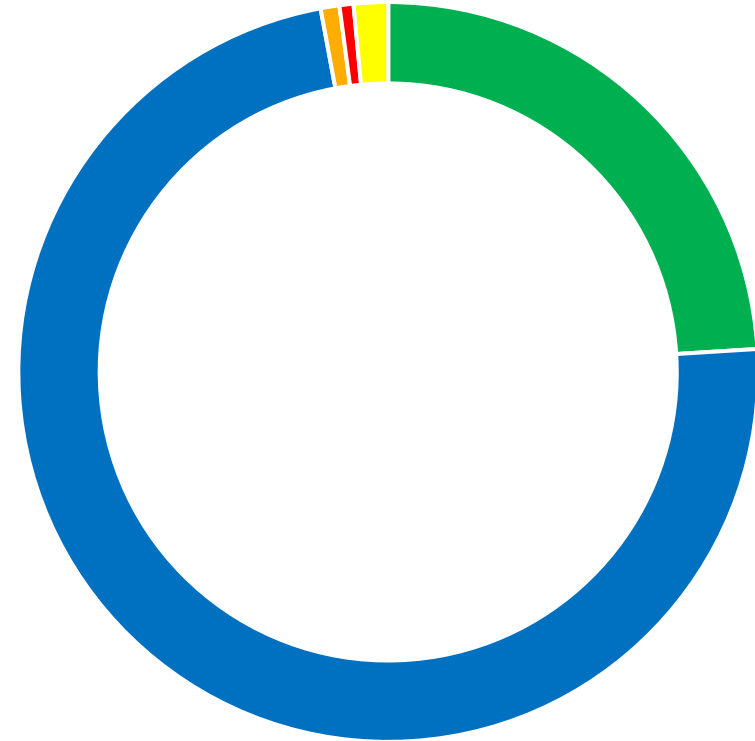
Timeline: The work of the committee is year-around.

GTCF Committee Best Practices:

- Each committee works in coordination with the President & CEO of GTCF and their staff.
- Each standing or ad hoc committee is chaired by a member of the GTCF Board of Directors (BOD).
- Committee members will be provided a video or teleconference link for all committee meetings so that they may participate, even when not available to attend in person.
- Members of the GTCF BOD who are not an official committee member are welcome to attend any committee meeting, as a guest, with the understanding they are not voting members of the committee.
- Decisions/recommendations from the committees to the GTCF BOD or EC are made via consensus. When consensus is not possible, a majority vote of the committee members is reported for the Board or EC consideration.
- An agenda is developed prior to each meeting and distributed to all committee members in advance of the meeting. The chair ensures minutes are prepared and routed to committee members for review. Committee Minutes or reports are provided at BOD meetings to keep the Board informed of key committee decisions or actions.
- New Committee members are recruited and vetted by the Committee Chair.

Assets by investment as of June 30, 2024

Investments	Assets \$135,929,016
Global Equity	\$89,533,521
Vanguard Total Stock Market Index Fund Institutional Shares	\$36,066,837
Vanguard Windsor Fund Admiral Shares	\$11,145,814
Vanguard PRIMECAP Fund Admiral Shares	\$11,618,357
Vanguard Total International Stock Index Fund Institutional Shares	\$19,218,172
Vanguard International Growth Admiral Shares	\$5,739,346
Vanguard International Value Investor Shares	\$5,744,995
Private Equity	\$4,289,247
FEGPOF	\$1,413,688
FEGPOF II	\$2,875,559
Global Fixed Income	\$30,826,943
Vanguard Total Bond Market Index Fund Institutional Shares	\$10,191,767
Vanguard Total International Bond Index Fund	\$4,928,967
Vanguard Core Bond Fund Admiral Shares	\$3,500,746
Vanguard Long-Term Investment Grade Fund Admiral Shares	\$2,100,244
Vanguard Intermediate-Term Investment Grade Fund Admiral Shares	\$4,802,993
Vanguard Short-Term Investment Grade Fund Admiral Shares	\$3,217,510
FEGPOF	\$706,844
FEGPOF II	\$1,377,872
Real Estate	\$1,051,467
FEGPOF	\$572,207
FEGPOF II	\$479,260
Natural Resources	\$1,931,242
FEGPOF	\$673,185
FEGPOF II	\$1,258,057
Cash	\$0.00
Vanguard Federal Money Market Fund	\$0.00
Impact Investing	\$785,565
Forterra	\$285,565
Craft 3 Loans	\$500,000
Individual Managed Funds	\$7,511,031
RBC	\$7,511,031

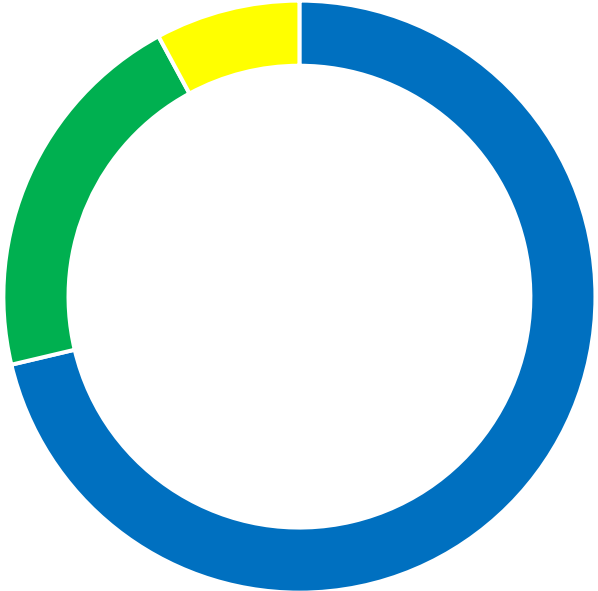


	Assets (%)
● Global Equity	73.06%
● Global Fixed Income	24.01%
● Real Estate	0.82%
● Natural Resources	1.50%
● Impact Investing	0.61%

- You could lose money by investing in the Fund. Although the Fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. An investment in the Fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. The Fund's sponsor has no legal obligation to provide financial support to the Fund, and you should not expect that the sponsor will provide financial support to the Fund at any time.
- ** Percent totals may not add to 100% due to rounding.

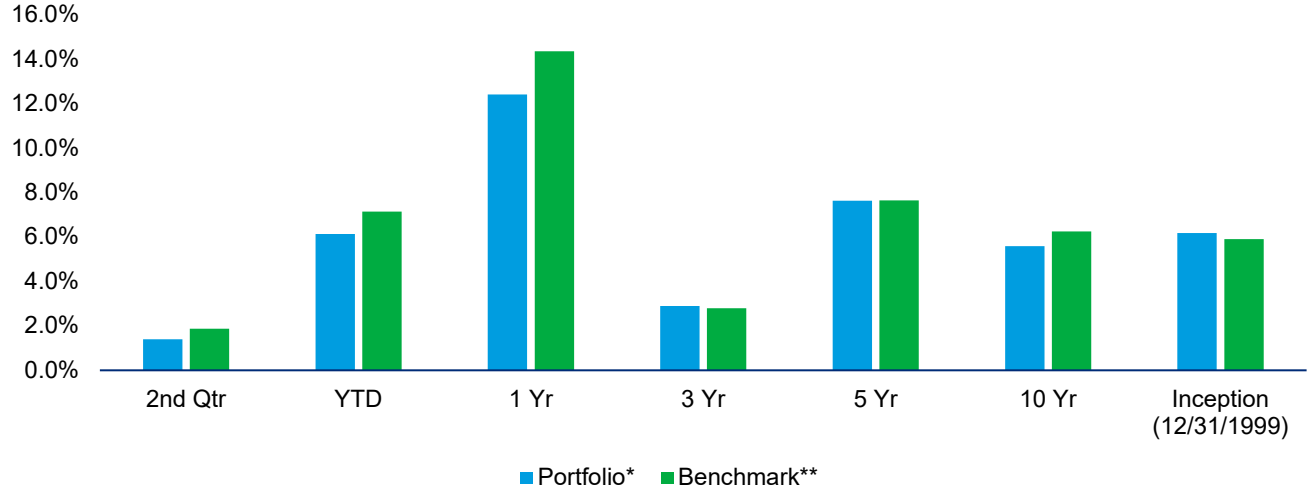
Greater Tacoma Community Foundation – Long-Term Pool Portfolio

• Portfolio composition



Public Equity	71.3%
Fixed Income	20.8%
Private Capital	7.9%

Long Term Pool Performance

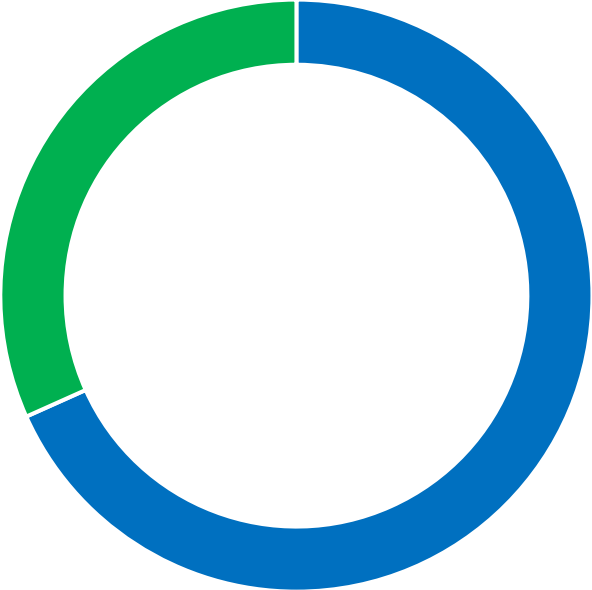


	2nd Qtr	YTD	1 Yr	3 Yr	5 Yr	10 Yr	Inception (12/31/1999)
Portfolio*	1.4%	6.1%	12.4%	2.9%	7.6%	5.6%	6.2%
Benchmark**	1.9%	7.1%	14.3%	2.8%	7.6%	6.2%	5.9%

Notes:
 Data as-of June 30, 2024.
 *Returns are net of investment management fee
 **Time weighted benchmark. Benchmark history available upon request.
 Percentages may not equal 100% due to rounding
 Sources: Mercer

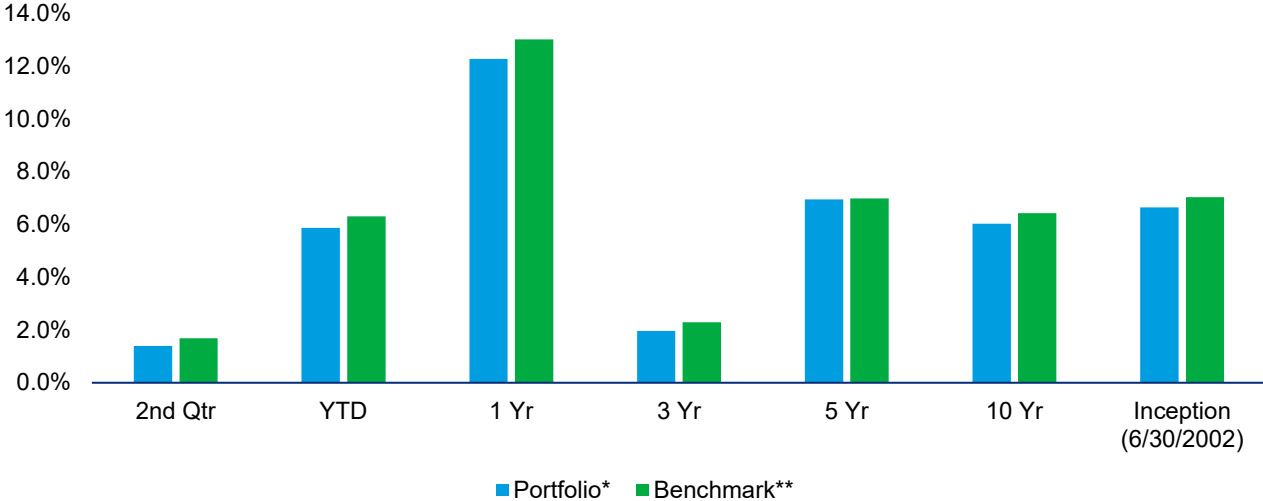
Greater Tacoma Community Foundation – Annuity Pool Portfolio

- Portfolio composition



- Equity 68.3%
- Fixed Income 31.7%

Annuity Pool Performance

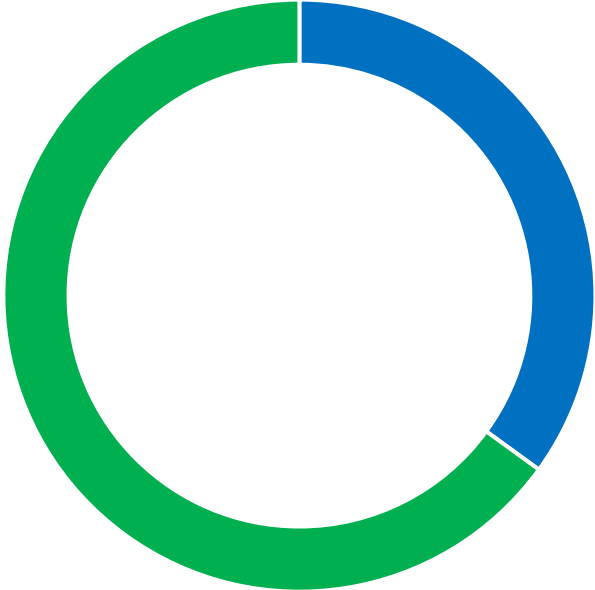


	2nd Qtr	YTD	1 Yr	3 Yr	5 Yr	10 Yr	Inception (6/30/2002)
Portfolio*	1.4%	5.9%	12.3%	2.0%	6.9%	6.0%	6.6%
Benchmark**	1.7%	6.3%	13.0%	2.3%	7.0%	6.4%	7.0%

Notes:
 Data as-of June 30, 2024.
 *Returns are net of investment management fee
 **Time weighted benchmark. Benchmark history available upon request.
 Percentages may not equal 100% due to rounding
 Sources: Mercer

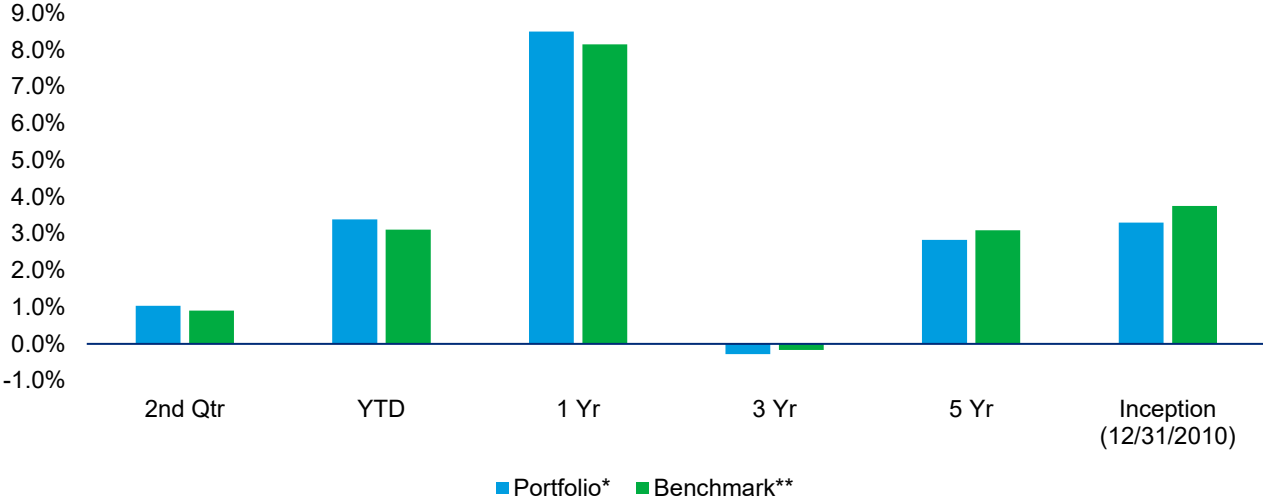
Greater Tacoma Community Foundation – Short-Term Pool Portfolio

- Portfolio composition



- Equity 35.0%
- Fixed Income 65.0%

Short-Term Pool Performance



	2nd Qtr	YTD	1 Yr	3 Yr	5 Yr	Inception (12/31/2010)
Portfolio*	1.0%	3.4%	8.5%	-0.3%	2.8%	3.3%
Benchmark**	0.9%	3.1%	8.2%	-0.2%	3.1%	3.8%

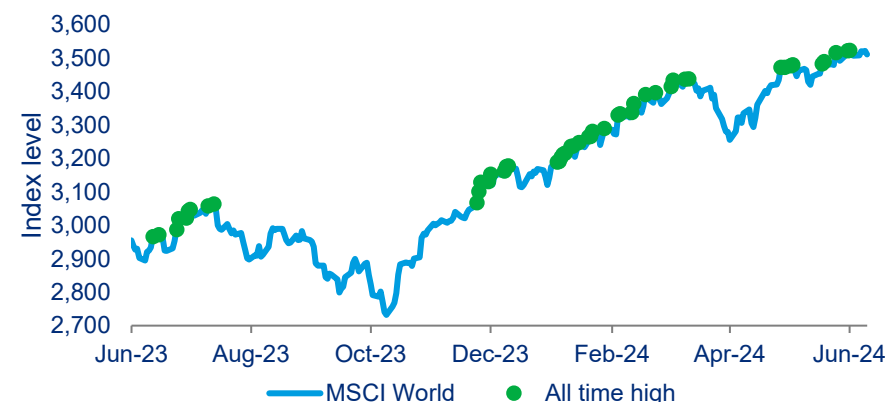
Notes:
 Data as-of June 30, 2024.
 *Returns are net of investment management fee
 **Time weighted benchmark. Benchmark history available upon request.
 Percentages may not equal 100% due to rounding
 Sources: Mercer

Markets

Equities continued to rally, bond yields fell

- Global equities ended Q2 higher despite the slow start in April. The MSCI World gained over 3% as economic data proved resilient, inflation continued to ease, and corporate earnings continued their positive momentum. Many markets reached new all-time highs. Bond yields increased modestly.
- Within equities, developed markets underperformed emerging markets. Relative outperformance in emerging markets was largely driven by strength in China and India, with the latter returning close to 10% during the quarter, despite a disappointing election outcome for the incumbent. Developed market returns continued to be driven by the US, which in turn has been driven by AI optimism, the so-called magnificent seven⁶ and breakthrough innovation in healthcare. This theme led to the significant outperformance of growth versus value. Meanwhile other developed market regions, such as Europe and Japan, underperformed.
- Sovereign bond yields rose as inflation disappointed earlier in the quarter causing rate cut expectations to decline. The US 10-year bond yield rose 20 basis points to 4.4% while the 2-year bond yield increased 13 basis points to 4.8%. Similar moves were seen elsewhere in developed markets, but it is worth noting that the Japan 10-year increased 33 basis points to over 1%, around the highest levels since 2011.
- Spread based assets such as investment grade (IG) and high yield credit had mixed returns with high yield outperforming IG credit. Spreads widened marginally for both IG and high yield. Asia high yield had another strong quarter, outperforming global high yield and returning close to 3%.
- Emerging market debt posted positive returns on both a local and hard currency basis. Frontier market debt performed largely in line with global high yield, returning close to 1% after a strong Q1 2024.
- Commodity prices ended the quarter 1% higher as precious and industrial metals rallied. Gold and silver increased close to 4% and 19%, respectively, while copper was up over 10%. Oil declined modestly while agricultural commodities were largely flat. The US dollar appreciated against most major currencies, particularly the yen.

MSCI World continuing to reach all-time highs



Source: Bloomberg, Mercer. Data as of June 30, 2024.

Option adjusted spreads (OAS)



Source: Bloomberg, ICE, Mercer. Data as of June 30, 2024.