



How to Submit a PIERCE COUNTY CONNECTED Funding Request

NEW USERS

1. Go to <https://www.grantinterface.com/home/logon?urlkey=gtcf>
2. Click "Create New Account":
Logon Page

Email Address*

Password*

[Forgot your Password?](#)

3. Fill in the form and use the and buttons at the bottom to move between **completed** sections. Fields marked with an * are required
Create New Account

If you already have an Account, click the 'Cancel Account Creation' button to go to the Logon page

Using the browser's back button will delete your registration information.

This registration process has multiple steps you must complete before you can apply.

Fields with an asterisk (*) are required.

| | |
|--|--------------------------------------|
| Organization Information | |
| Organization Name* | EIN / Tax ID (##-#####) |
| <input type="text"/> | <input type="text"/> |
| Organization Name is Required | |
| Web Site | Telephone Number (###-###-#### x###) |
| <input type="text"/> | <input type="text"/> |
| Organization Email | Mailing Address 1 |
| <input type="text"/> | <input type="text"/> |
| Mailing Address 2 | City* |
| <input type="text"/> | <input type="text"/> |
| State* | Postal Code* |
| <input type="text"/> | <input type="text"/> |
| Country | <input type="text"/> |
| <input type="button" value="Next >"/> | |
| User Information | |
| Executive Officer Question | |
| Additional Executive Officer Information | |
| Password | |

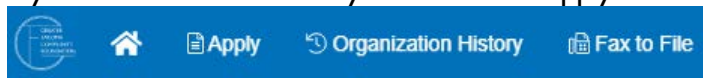
4. After completing the form and entering a password, click to finish



5. Once you receive the confirmation email, select “I have received the email”
Email Confirmation

RETURNING USERS (OR AFTER CREATING AN ACCOUNT)

1. Log in to <https://www.grantinterface.com/home/logon?urlkey=gtcf>
2. If you are not automatically taken to the Apply screen, click Apply at the top:



3. Locate the PIERCE COUNTY CONNECTED Funding Request in the list of opportunities:
4. Click “Apply”:

5. Complete your request

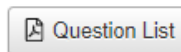
6. Save and submit your request by clicking



- a. To save your request and finish later, click



- b. To download a PDF of the questions for offline use, click



QUESTIONS?

If you have questions about the request, please contact grants@gtcf.org or 253.383.5622.

If you have technical questions about using the online platform, please contact Jason Hamman, Grants Administrator, at grants@gtcf.org or call 253.383.5622.